

Conducting Research Using the Library: Session One

Tool/Topic	Steps
Before Session	<p>Please do the following items before the session begins:</p> <ul style="list-style-type: none">• Turn on your computer if it is not on already.• Login using your gMav account login. If you have problems logging in, please let the instructor know.• Open a browser session.• Navigate to the library home page if needed. (http://library.unomaha.edu)• Navigate to http://libguides.unomaha.edu/lolagilbert_engl116• Access the digital worksheet that you downloaded. The worksheet is located at myweb.unomaha.edu/~lgilbert/worksheet.doc• Pick up the worksheets provided by the instructor.• Complete Session One Survey.
1 The Research Process	<p>View flowchart that illustrates the various components of research:</p> <ul style="list-style-type: none">• Selecting Topic• Defining Argument• Planning Your Search• Finding Sources and Recording Research Process• Evaluating Sources
2 Topic Selection/ Definition & Planning Your Search	<p>Handout: <i>Defining Your Argument</i> (BLUE OVAL)</p> <ul style="list-style-type: none">• Write down topic/subject of interest.• Browse through your copy of today's newspaper for articles related to your topic.<ul style="list-style-type: none">○ Find words/phrases and concepts (search terms) connected to your topic.○ Find or think about and write down synonyms for the search terms you wrote down.• If you DON'T have a topic, browse through your copy of today's paper to find one.
3 Search Techniques	<p>Boolean Operators (AND, OR, NOT)</p> <ul style="list-style-type: none">• Watch "Boolean Operators" video clip OR participate in combining terms activity. <p>Limiters</p> <p>Truncation and Wildcard Characters</p> <ul style="list-style-type: none">• Watch "Truncation and Wildcards" video clip.
4 CQResearcher	<p>Handout: <i>Defining Your Argument</i> (BLUE OVAL)</p> <ul style="list-style-type: none">• Write down topic/subject of interest. If you don't have one, use a newspaper or CQResearcher to select one for today. <p>Tool Introduction: <i>Reference Log</i> (RED OVAL) <i>handout</i></p> <ul style="list-style-type: none">• Access CQ Researcher• Determine concepts of topic in CQ Researcher's current report.• Find a report that relates to your topic or a topic of interest.• Determine the concepts of the report you located.• Write down any other terms, phrases, or names defining or related to your topic.

	<ul style="list-style-type: none"> • Copy and paste the citation for the books found during search. • Copy and paste the citation from the articles found during search.
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5 Library Catalog & WorldCat	<p>Handout: Access Tool Matrix (GREEN OVAL)</p> <ul style="list-style-type: none"> • Determine the correct tool for locating books. <p>Tool Introduction: Reference Log (RED OVAL) handout</p> <ul style="list-style-type: none"> • Access the Criss Library catalog • Locate the book you listed from the CQ Researcher report. • Record the location, call number, and status of book if the book IS in our catalog. • Locate a book in any of the PRO/CON series on your topic. • Record the location, call number, and status of the book. • Access WorldCat • Locate your book in WorldCat. • Record the name of a/another library who owns the book.
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6 Locate Journals Service & WorldCat	<p>Handout: Access Tool Matrix (GREEN OVAL)</p> <ul style="list-style-type: none"> • Determine the correct tool for locating journals. <p>Tool Introduction: Reference Log (RED OVAL) handout</p> <ul style="list-style-type: none"> • Locate journal you listed from CQ Researcher report or the PRO/CON series book. • Write down or text the location and call number for the journal. • Write down the name of a/another library who subscribes to the journal.
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After Session	<p>Please do the following items after the session ends:</p> <ul style="list-style-type: none"> • Complete Session One Review. • Logoff your computer. Other individuals can access your account if it is left open.
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Conducting Research Using the Library: Session Two

Tool/Topic	Steps
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Before Session	<p>Please do the following items before the session begins:</p> <ul style="list-style-type: none"> • Turn on your computer if it is not already on. • Login using your gMav account login. Open up a browser session—either Internet Explorer or Mozilla Firefox will work. • Navigate to the library home page if needed. (http://library.unomaha.edu) • Navigate to http://libguides.unomaha.edu/lolagilbert_engl116 • Access the digital worksheet that you downloaded. The worksheet is located at myweb.unomaha.edu/~lgilbert/worksheet.doc • Pick up the worksheets provided by the instructor. • Complete Session Two Survey.
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7 Academic Search	<p>Handout: Information Sources and Characteristics (GOLD OVAL)</p> <ul style="list-style-type: none"> • Watch Journal vs. Magazine video clip. • Discuss different periodical formats.
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<p>Premier (ASP)</p>	<p><i>Exercise: What type of article is this?</i></p> <p><i>Handout: Access Tool Matrix (GREEN OVAL)</i></p> <ul style="list-style-type: none"> Determine the correct tool for locating popular and scholarly journal articles. <p>Tool Introduction: <i>Reference Log (RED OVAL) handout</i></p> <ul style="list-style-type: none"> Access Academic Search Premier Use the SUBJECTS tab to check for exact terms the database uses for your topic. Write down the term the database directs you to use and any other terms or phrases helpful in defining topic. Locate the SUBJECT terms in the article’s record. Write down additional subject terms that may be helpful for future searches. Copy and paste the citation for the article.
<p>8 LexisNexis Academic</p>	<ul style="list-style-type: none"> Listen to audio clip. <p><i>Handout: Access Tool Matrix</i></p> <ul style="list-style-type: none"> Determine the correct tool for locating news and news items. <p>Tool Introduction: <i>Reference Log (RED OVAL) handout</i></p> <ul style="list-style-type: none"> Access LexisNexis Academic Locate SUBJECTS portion of selected article. Write down any other terms or phrases helpful in defining your topic. Copy and paste the citation for one of the articles, polls, or transcripts found in LexisNexis Academic.
<p>9 Research Guides</p>	<p>Tool Introduction: <i>Reference Log (RED OVAL) handout</i></p> <ul style="list-style-type: none"> Access Criss Library Research Guides Select one source besides CQ Researcher from STATISTICS section of the guide. Access the source you selected. Write down the search terms you used to find the statistic that you chose. Copy and paste your source information in your worksheet.
<p>10 Evaluation</p>	<p><i>Handout: Evaluating Internet Sources</i></p> <ul style="list-style-type: none"> Use evaluation sheet to determine if the following source is credible: <i>http://www.dhmo.org</i>
<p>After Session</p>	<p>Please do the following items after the session ends:</p> <ul style="list-style-type: none"> Complete Session Two Review. Logoff your computer. Other individuals can access your account if it is left open.